

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** June 14, 2007

**Kind of meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Creg Ivison  
Deanna Soule  
Mike Hovey  
John Clark  
Brian MacVean  
Lynn Miller  
Jean Bonhotal

**Others Present:**

Stewart Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Maureen Shiel  
Joanne Shelmidine  
Mike Stevens  
Deb Stevens  
Chris Ouderkirk

Members of Community & Staff

**Board Members Absent:**

None.

**CALL TO ORDER:**

Creg Ivison, Board President, called the meeting to order at 7:15 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Mark Jamieson and Chris Conway conducted a presentation on the Technology Department.  
Tom Artini presented a PowerPoint culmination of the entire Music Department performances.

**PUBLIC COMMENTS:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Bonhotal, seconded by Hovey, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the regular Board of Education Meeting minutes held May 3, 2007, the Annual Meeting minutes held on May 15, 2007, and the Worksession minutes held on May 24, 2007.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF SCHEDULE OF BILLS:**

The approval of the General Fund schedule of bills in the amounts of \$87,424.23 and \$321,891.37, the School Food Service Fund bills in the amounts of \$135.00, and \$25,374.73, and the Special Aid Fund bills in the amount of \$42,849.50.

**APPROVAL OF THE FINANCIAL REPORTS:**

The approval of the Clerks and Treasurer’s Report for the period of April 1, 2007 – April 30, 2007.  
The approval of the Revenue Status Report as of April 30, 2007.  
The approval of the Extracurricular Report for the period of March 1, 2007 – March 31, 2007, as well as the quarterly statement for the period of January – March 2007.

**APPROVAL OF SCHOOL PURCHASES:**

The approval of the Audio Visual Supplies Bid.  
The approval of the Computer Equipment/Supplies Bid.  
The approval of the Specialty Papers Bid.  
The approval of the Health Supplies Bid.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

None.

**LEAVES OF ABSENCE:**

None.

**APPOINTMENTS:**

To appoint the following **Summer Reading Camp Aides** at **\$8.30/hr** effective July 9, 2007-August 9, 2007.

- |   |                                      |
|---|--------------------------------------|
| Shannon Cheney (Kindergarten)             | Tabatha Hoff (4 <sup>th</sup> Grade) |
| Rebecca Fairchild (1 <sup>st</sup> Grade) | Susan Sumell (5/6 Grade)             |
| Sarah Orr (2 <sup>nd</sup> Grade)         | Susan Abrams (Intervention)          |
| Kristina Carusone (3 <sup>rd</sup> Grade) |                                      |

7 yes, 0 no, 0 absent  
Motion carried

To approve the following **Elementary Summer School Reading Camp Teacher Appointments** at the rate of 1/200<sup>th</sup> of 07-08 salary (for student contact) for the period of July 9, 2007 – August 9, 2007:

|                                      |  |
|--------------------------------------|--|
| Nichole Maitland (Coordinator)       | Brandie Norton (3 <sup>rd</sup> Grade) |
| Nicole Peluso (Kindergarten)         | Sue Bartlett (4 <sup>th</sup> Grade)   |
| Deb Klotz (1 <sup>st</sup> Grade)    | Sue Gafner (5/6 Grade)                 |
| Scott Parish (2 <sup>nd</sup> Grade) | Julie DeLosh (Intervention)            |

7 yes, 0 no, 0 absent  
Motion carried

To approve the following **Success by Six** appointments effective **July 10, 2007-August 2, 2007**:

Melissa Hull  
Carissa Stepien

7 yes, 0 no, 0 absent  
Motion carried

To approve the following **Summer Food Service Helper** appointments effective **July 9, 2007 – August 10, 2007** at a rate of \$10.75/hr.:

Deborah Archibee  
Donna Jones  
Norma Ballou

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Deborah Archibee** as the **Coordinator of the Summer Feeding Program** effective **July 9, 2007 – August 10, 2007** at a rate of \$23.01/hr.

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Bonnie Bryden** to the position of **Teacher Aide** for a probationary period of 26 weeks to begin **July 2, 2007** and concluding **December 28, 2007** at a rate of \$8.30/hr.

7 yes, 0 no, 0 absent  
Motion carried

To approve the following **Summer AIS Math appointments** at the rate of 1/200<sup>th</sup> of 07-08 salary for the period of **July 9, 2007 – August 16, 2007**:

|                            |   |
|----------------------------|---|
| Jerry O'Neil (Coordinator) | Joe Lasell                                |
| Maureen Brownell           | Kevin Halsey                              |
| Michelle Shirley           | James Connors (Special Education Teacher) |
| Katie Soluri               |   |

7 yes, 0 no, 0 absent  
Motion carried

To **Permanently Appoint Holly Kelly** to the position of **Senior Account Clerk** to commence **July 10, 2007** (pending successful completion of the civil service exam).

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Shannon McGrath** to an **Elementary Reading Teacher Leave Replacement** (Maitland) effective September 1, 2007 and concluding June 30, 2008 at a salary of \$42,428 (based upon a Master's Degree with 30 graduate credit hours).

7 yes, 0 no, 0 absent  
Motion carried

To appoint the following **Department Coordinators/Coordinators/Teachers on Special Assignment** for the 2007-2008 school year:

|  |                      |
|--|----------------------|
| Physical Education, Health & Athletics | Michael Stevens      |
| Student Reading & Testing              | Amy Howard-McCormack |
| Technology                             | Paul Goulet          |
| Curriculum Integration Technology      | Shelley Blodgett     |
| Pupil Personnel Services               | Janice Burns         |
| Assistant Special Education            | Carolyn Shirley      |
| Math                                   | Jerry O'Neil         |
| English                                | Denise Elkin         |
| Science                                | Ted Krenrich         |
| Social Studies                         | Tonya Trudell        |
| Special Areas                          | Michele Miller       |

7 yes, 0 no, 0 absent  
Motion carried

To appoint the following **Advisors** for the school year 2007-2008:

|                                |         |                   |
|--------------------------------|---------|-------------------|
| Summer Marching Band           | Step 12 | Thomas Artini     |
| Extracurricular Treasurer      | Step 5  | Michele Miller    |
| Assistant Yearbook             | Step 2  | Maureen Brownell  |
| Student Newspaper              | Step 3  | Robert Ferguson   |
| Elem Student Council           | Step 8  | Sherry Glazier    |
| Elem Student Council           | Step 1  | Sara McNitt       |
| MS Honor Society Co-Advisor    | Step 1  | Carolyn Shirley   |
| MS Honor Society Co-Advisor    | Step 1  | Janice Burns      |
| Climate Committee              | Step 1  | Patricia King     |
| Prize Speaking                 | Step 2  | Robert Ferguson   |
| SADD                           | Step 4  | Jeff Klopotowski  |
| Mock Trial                     | Step 1  | Jonn Stoker       |
| Mock Trial Volunteer Assistant |         | Robert Ferguson   |
| OCAV                           | Step 1  | Caitlin Urlacher  |
| French Club                    | Step 1  | Lisa Ryder        |
| History Club                   | Step 1  | Kari Elderbroom   |
| Class of 2009 Advisor          |         | Christian Sturick |
| MS Student Council             | Step 1  | Sarah Johnson     |
| Yearbook                       | Step 1  | Robert Ferguson   |
| Drama Club Co-Advisor          | Step 2  | Jacqueline Hobbs  |
| Drama Club Co-Advisor          | Step 2  | Valerie Marshall  |
| Drama Club Co-Advisor          | Step 2  | Susan Bitz        |
| Arts and Education             | Step 1  | Jacqueline Hobbs  |
| HS Student Council             | Step 1  | Robert Ferguson   |
| HS National Honor Society      | Step 4  | Teresa Crast      |
| Spelling Bee                   | Step 1  | Molly Reidy       |
| Peer Group                     | Step 2  | Dorothy Hovey     |
| Whiz Quiz                      | Step 3  | Maureen Brownell  |
| Spanish Club                   | Step 1  | Karen Colling     |
| Business Club                  | Step 1  | Michele Miller    |
| Class of 2011 Advisor          |         | Kevin Halsey      |
| Class of 2011 Advisor          |         | Shelbie Hill      |

7 yes, 0 no, 0 absent  
Motion carried

To appoint the following **Coaches** for the school year 2007-2008:

|  |            |                  |
|--|------------|------------------|
| Varsity Football                           | Step 13 +1 | Michael Stevens  |
| 1 <sup>st</sup> Assistant Varsity Football | Step 13    | William Fowler   |
| 2 <sup>nd</sup> Assistant Varsity Football |            | TBA              |
| Modified Football                          |            | TBA              |
| Assistant Modified Football                |            | TBA              |
| Varsity Cross Country                      | Step 4     | James Pelton     |
| Varsity Girls' Soccer                      | Step 4     | Jeff Torch       |
| JV Girls' Soccer                           | Step 4     | Jonn Stoker      |
| Modified Girls' Soccer                     | Step 5     | Melissa Williams |
| Varsity Boys' Soccer                       | Step 6     | Matthew White    |
| Modified Boys' Soccer                      | Step 3     | Jeff Klopotoski  |
| Football Cheerleading                      | Step 7     | Tanya VanOrnum   |
| Weight Room Supervisor                     | Step 6     | William Benedict |

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Buffy Peterson** to the position of **School Social Worker** in the tenure area of **Pupil Personnel Services** for a probationary period of three years commencing September 1, 2007 at a salary of \$44,504 (based upon a Master's Degree with 63 credit hours), pending fingerprint approval.

7 yes, 0 no, 0 absent  
Motion carried

#### **REPORTS:**

Stewart Amell presented the Board Committee Reports/Comments.

Joanne Shelmidine presented the Curriculum and Assessment (CDEP) subcommittee information.

Brian MacVean presented the Extra Curricular subcommittee information.

No Facilities and Operations subcommittee information to report.

No Finance subcommittee information to report.

No Transportation subcommittee information to report.

John Shelmidine presented on the Oswego County BOCES Board of Education.

Creg Ivison presented on the Oswego County School Board Association.

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary School Principal's Reports/Comments.

Joanne Shelmidine presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

Mike Stevens presented the P.E./Athletic Report/Comments.

Chris Ouderkirk presented the Maintenance & Operations Report/Comments.

Deb Stevens presented the Transportation Report/Comments.

#### **DISCUSSION ITEMS:**

Maureen Shiel discussed the Student Code of Conduct.

Maureen Shiel and Mike Stevens discussed Physical Education Grading "Alpha to Numerical."

Sue Ann Archibee discussed PreK School Special Education Program.

Shelley Fitzpatrick discussed standardization of bus purchases.

Stewart Amell and Mike Stevens discussed Non-Paid Coaches.

2006-2007 Master Sub List submitted for quarterly review.

Shelley Fitzpatrick discussed 07-08 Substitute Compensation.

#### **ACTION ITEMS:**

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Joanne Shelmidine** on **tenure** to the **Principal** area, effective **September 1, 2007**. Mrs. Shelmidine holds a Permanent Certificate as a **School District Administrator**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Julie Ramus** on tenure to the **Elementary** area, effective **September 1, 2007**. Mrs. Ramus holds a Permanent Certificate in **Pre-K, K, 1-6 and Reading**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Joseph Lasell** on tenure to the **Mathematics** area, effective **September 1, 2007**. Mr. Lasell holds a Provisional Certificate in **Mathematics 7-12 (exp. 9/1/08)**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Nicole Peluso** on tenure to the **Special Education** area, effective **September 1, 2007**. Ms. Peluso holds a Permanent Certificate in **Special Education and Pre-K, K, 1-6**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Jeffery Klopotoski** on tenure to the **Driver Education** area, effective **September 1, 2007**. Mr. Klopotoski holds a Permanent Certificate in **Driver & Traffic Safety Education** and Provisional Certification in **Health and Physical Education (exp. 2/1/09)**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Heather Wallace** on tenure to the **Elementary** area, effective **September 1, 2007**. Mrs. Wallace holds a Provisional Certification in **Pre-K, K, 1-6 (exp. 9/1/07)**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by MacVean, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Cassandra Vallance** on tenure to the **Special Education** area, effective **September 1, 2007**. Mrs. Vallance holds Permanent Certification in **Special Education and Pre-K, K, 1-6**.

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Kimberly Manfredi** on tenure to the **Special Education** area, effective **September 1, 2007**. Mrs. Manfredi holds Provisional Certification in **Special Education and Pre-K, K, 1-6 (exp. 2/1/08)**.

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Robert Ferguson** on tenure to the **Social Studies** area, effective **September 1, 2007**. Mr. Ferguson hold Provisional Certification in **Social Studies (exp. 9/1/08)**.

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Caitlin Urlacher** on tenure to the **Social Studies** area, effective **September 1, 2007**. Ms. Urlacher holds Provisional Certification in **Social Studies (exp. 9/1/08)**.

7 yes, 0 no, 0 absent  
Motion carried

To appoint **Lynne Morrison** on **tenure** to the **Science** area, effective **September 1, 2007**. Mrs. Morrison holds Permanent Certification in **Chemistry 7-12, Biology 7-12, and General Science 7-12**.

7 yes, 0 no, 0 absent  
Motion carried

To approve additions to the **2006-2007 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent  
Motion carried

To adopt the **2007-2008 Terms and Conditions of Employment** for the Non-Contract Civil Service positions and Business Administrator.

7 yes, 0 no, 0 absent  
Motion carried

To authorize **participation in NYSMEC (New York School and Municipal Energy Consortium)** as per attached resolution.

7 yes, 0 no, 0 absent  
Motion carried

To approve the **final application for payment** in the amount of \$44,863.52 for **W.D. Malone Trucking & Excavating** for their contract on the 1999 Capital Project as per attached.

7 yes, 0 no, 0 absent  
Motion carried

**Executive Session:**

None.

**Adjournment:**

It was moved by MacVean, seconded by Hovey, to adjourn at 9:58 p.m.

7 yes, 0 no, 0 absent  
Motion carried

**Future Board Meeting Dates**

Workshop Session: Thursday, June 21, 2007

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk