

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: June 11, 2009

Kind of meeting: Regular

Place: Sandy Creek Board Room

Board Members Present:

Creg Ivison
Jean Bonhotal
Deanna Soule
Mike Hovey

Others Present:

Stewart Amell
Shelley Fitzpatrick
Joanne Shelmidine
Sue Ann Archibee
Maureen Shiel
John Shelmidine
Tonya Trudell, Chair
Katie Soluri, Chair
Ted Krenrich, Chair
Denise Elkin, Chair
Janice Burns, Chair
Carolyn Shirley, Co-Chair

Kim Curley
Rob Ferguson
Jonn Stoker
Tiera Norton
Kari Elderbroom

Board Members Absent:

John Clark
Steve Haskins
Brian MacVean

CALL TO ORDER:

Creg Ivison, Board President, called the meeting to order at 7:15 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATIONS:

Department Chairs conducted presentations on their departments and status according to the Sandy Creek CSD Comprehensive District Education Plan (CDEP) .

PUBLIC COMMENTS:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Bonhotal, seconded by Hovey, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

4 yes, 0 no, 3 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the regular Board of Education Meeting minutes held May 7, 2009.
The approval of the annual Board of Education Meeting minutes held May 19, 2009.
The approval of the worksession Board of Education Meeting minutes held May 28, 2009.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

The approval of the Clerks and Treasurer's Report for the period of April 1 – April 30, 2009.
The approval of the Extracurricular Report for the period of April 1, 2009 – April 30, 2009.

APPROVAL OF SCHOOL PURCHASES:

None.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS,
RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

AUTHORIZATIONS/ABOLISHMENTS:

To **abolish (2) two 12:1:1 Special Education Aide positions**, effective August 31, 2009, for reasons of economy. (*The district is hopeful that this will be accomplished through attrition.*)

To approve the following resolution of abolishment:

- a) A position is abolished for reasons of economy, effective June 30, 2009, in the tenure area of Elementary Education.
- b) The person having the least seniority in the tenure area of Elementary Education is Shelly Hathway.
- c) Shelly Hathway shall be placed upon the preferred eligible list of the District in accordance with Education Law §3013 (3).

To approve the following resolution of abolishment:

- a) A position is reduced for reasons of economy, effective June 30, 2009, in the academic tenure area of Foreign Language (French).
- b) The person having the least seniority in the academic tenure area of Foreign Language (French) is Lisa Ryder.
- c) Lisa Ryder shall be placed upon the preferred eligible list of the District in accordance with Education Law §3013 (3).

To authorize the following positions to fulfill the requirements of ARRA Stimulus Title I and IDEA grant funding for the two year period September 1, 2009 – June 30, 2011:

- **Grades 2-5 Math Coach/Mentor/Interventionist** (with summer hours) at a base salary of \$38,000. (Salary subject to SCTA Contract)
- **Teaching Assistant – Local Assistive Technology Specialist** at a base salary of \$24,700. (Salary subject to SCTA Contract)
- **Teaching Assistant – Job Coach for Students with Handicapping Conditions** at a base salary of \$24,700 (Salary subject to SCTA Contract)

To authorize the position of **Elementary Teacher – Incoming Kindergarten Summer Camp** (formerly referred to as Success by Six) at an estimated salary of \$1,253. (Based upon the SCTA Contract for summer work.)

RESIGNATIONS/TERMINATIONS:

To approve the resignation of **Brandie Norton** from her position of **Elementary Summer School Reading Camp Teacher (Gr.2)**, pending appointment to the Grades 2-5 Math Coach/Mentor/Interventionist position, effective immediately.

To approve the resignation of **Judy Allen** from her position of **Summer Reading Camp Aide**, pending appointment to the Elementary Summer Reading Camp Teacher (Gr.2), effective immediately. (*letter pending*)

To approve the resignation of **Tanya Rutter** from her position of **Science Teacher**, effective June 25, 2009.

LEAVES OF ABSENCE:

To approve **Brandie Norton's leave of absence** to assume the Grades 2-5 Math Coach/Mentor/Interventionist position as dictated by the ARRA Stimulus Title I and IDEA grant, effective September 1, 2009.

APPOINTMENTS:

To appoint **Frank Brunner** to a teaching position in the academic tenure area of **Science** for a probationary period of three years commencing September 1, 2009 at a salary of \$44,609 (based upon a Master's Degree with 48 credit hours and Professional Certification in the area of Physics), pending receipt of official transcripts and fingerprint clearance.

To approve **Brandie Norton** for the position of **Grades 2-5 Math Coach/Mentor/Interventionist (with summer hours)** at a salary of \$50,440.42, based upon the SCTA Contract. This position is a (1) one year appointment based upon grant funding.

To approve the following **Summer Food Service Helper** appointments at a rate of \$10.75/hour:

Donna Jones
Norma Ballou

To appoint **Deborah Archibee** as the **Coordinator of the Summer Feeding Program** at her 2009-2010 hourly rate of pay (yet to be determined).

To appoint **Judy Allen** to the position of **Elementary Summer School Reading Camp Teacher (Gr. 2)** for the period of July 13, 2009 – August 6, 2009. The estimated salary for this position is \$1,738 in accordance with the SCTA Contract.

(This position is due to the resignation of Brandie Norton)

To appoint **Shelly Hathway** to the position of **Elementary Leave-Replacement Teacher** position (Norton) based upon the preferred eligible list of the District in accordance with Education Law §3013 (3). The position will commence on September 1, 2009 and conclude at the end of the 2009-2010 school year. Salary for this position will be \$49,175.48, based upon the SCTA Contract.

REPORTS:Board Committee Reports/Comments:

Stewart Amell waived discussion on the Curriculum and Assessment (CDEP) subcommittee as they had presentations this evening.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations.

There were no updates to report on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine was present to discuss the Oswego County BOCES Board of Education.

Creg Ivison presented updates on the Board on the Oswego County School Board happenings.

Stewart Amell presented the Superintendent's Report/Comments.

Sue Ann Archibee presented the Elementary School Principal's Report/Comments.

Joanne Shelmidine presented the Middle School Principal's Report/Comments.

Maureen Shiel presented the High School Principal's Report/Comments.

DISCUSSION ITEMS:

The Board of Education discussed awarding diplomas by past board members. The 2008-2009 Master Sub List was presented for quarterly review. There was discussion on cancellation of the June 25, 2009 worksession.

ACTION ITEMS:

It was moved by Hovey, seconded by Soule, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **cancel the Board of Education Worksession** scheduled for June 25, 2009.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Teresa Crast** on **tenure** to the special subject tenure area of **Occupational Business Ed. & Distributive Occupation Subjects** effective **September 1, 2009**. Mrs. Crast holds an Initial Certificate in **Business and Marketing (exp. 8/31/2011)** and **Coordinator of Work-Based Learning Programs for Career Awareness Extension (exp. 8/31/2011)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Kristin Presley** on **tenure** to the academic tenure area of **Foreign Language**, effective **September 1, 2009**. Mrs. Presley holds an Initial Certificate in **Spanish 7-12 (exp. 8/31/11)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Joan Royle-Cecero** on **tenure** to the special subject tenure area of **Remedial Reading**, effective **September 1, 2009**. Mrs. Cecero holds a Permanent Certificate in **Reading**, and an Initial Certificate as a **School Building Leader (exp. 1/31/14)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Christina Tooley** on **tenure** to the academic tenure area of **English**, effective **September 1, 2009**. Ms. Tooley holds an Initial Certificate in **English Language Arts 7-12 (exp. 1/31/11)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Shelbie Pelton** on **tenure** to the academic tenure area of **English**, effective **September 1, 2009**. Mrs. Pelton holds an Initial Certificate in **English 7-12 (exp. 1/31/10)** and an Initial Extension Annotation in **English Language Arts 5-6 Ext (exp. 1/31/10)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Susan Gafner** on **tenure** to the special subject tenure area of **Remedial Reading**, effective **September 1, 2009**. Mrs. Gafner holds Permanent Certificates in **Reading** and **Pre-K, K, 1-6**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Rachel Allen** on **tenure** to the special subject tenure area encompassing the duties of **Library Media Specialist**, effective **September 1, 2009**. Mrs. Allen holds a Professional Certificate as a **Library Media Specialist** and an Initial Certificate in **Childhood Education (Grades 1-6 (exp. 1/31/2010))**.

(Mrs. Allen's application for Professional Certification in Childhood Education has been submitted to NYSED and is awaiting review.)

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Michael Dingman** on **tenure** to the academic tenure area of **Elementary**, effective **September 1, 2009**. Mr. Dingman holds a Permanent Certificate in **Pre-K, K, 1-6**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Cindy Brimmer** on **tenure** to the academic tenure area of **Special Education**, effective **September 1, 2009**. Mrs. Brimmer holds an Initial Certificate in **Students with Disabilities (Gr. 1-6) (exp. 1/31/11)**, **Literacy (Birth – Gr. 6) (exp. 8/31/14)**, and **Childhood Education (Gr. 1-6) (exp. 1/31/11)**.

(Mrs. Brimmer's application for Professional Certification in all the above stated certification areas have been submitted to NYSED and are awaiting review.)

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Shelly Hathway** on **tenure** to the academic tenure area of **Elementary**, effective **September 1, 2009**. Mrs. Hathway holds a Permanent Certificate in **Pre-K, K, 1-6** and a Professional Certificate in **Literacy (Birth – Gr. 6)**.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve additions to the **2008-2009 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, to nominate and support the candidacy of **William Miller**, for the position of **Area 5 Director for NYS School Boards Association** for the (2) two year term beginning September 1, 2009.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to waive the second reading and to adopt the following policy: **4526 – Technology Resources Access Policy** as revised.

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the first reading of the **revised Student Code of Conduct Handbook**.

4 yes, 0 no, 3 absent
Motion carried

At a regular meeting of the Board of Education (the “Board”) of the Sandy Creek Central School District (the “District”) held at the District Office, in the Town of Sandy Creek, County of Oswego, State of New York, within said District, on Thursday, June 11, 2009, the following members were:

PRESENT: Ivison, Bonhotal, Hovey, Soule

ABSENT: Clark, Haskins, MacVean

OTHERS ALSO PRESENT: Amell, Fitzpatrick

WHEREAS, the Sandy Creek Central School District (the "District") voters have approved an additions and alterations project at the District's facilities (the "Project"); and

WHEREAS, the District has engaged the services of an architectural firm, Ashley McGraw Architects, P.C. (“Ashley McGraw”) to design the Project, and a Construction Manager, Watchdog Building Partners, Inc., to observe and manage construction; and

WHEREAS, the District Board of Education seeks to expedite the construction project and to take reasonable and necessary steps to foster timely performance of the Project and to guard against delay; and

WHEREAS, the administrative officers of the District, the Superintendent and Business Administrator, shall have daily executive charge of the Project for the District; and

WHEREAS, during the construction phase of the Project there may arise instances in which decisions with respect to the Project will be required sooner than the Board of Education might reasonably convene; and

WHEREAS, the District seeks to delegate certain limited authority to the Superintendent and Business Administrator for Change Orders and Construction Change Directives for the purposes set forth above;

NOW, THEREFORE, it was moved by Soule and seconded by Bonhotal that the following Resolution be adopted by this Board of Education as follows:

RESOLVED that, the Board hereby authorizes the expenditure of a maximum of Two Hundred Fifty Thousand Dollars (\$250,000.00) as a Project Work Allowance, for the purpose of authorizing and approving Project Change Orders and Construction Change Directives, within the general scope of the referendum for this Project, at the discretion of the Superintendent of Schools, or the Business Administrator in his absence, for the payment of Change Orders and Construction Change Directives reasonably necessary to the Project and to the proper progress and administration of the Work. No single Change Order or Construction Change Directive shall exceed Twenty-Five Thousand Dollars (\$25,000.00) and the aggregate of all such Change Orders and Construction Change Directives shall not exceed One Hundred Fifty Thousand Dollars (\$150,000.00), without further action by the Board of Education. This Resolution shall take effect immediately upon passage.

The motion having been duly moved, the Resolution was acted upon by the Board of Education and there were 4 votes in favor of the Resolution and 0 votes against the Resolution. The Resolution was thereafter declared adopted.

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent to accept the proposal from **Northern Repair & Rebuilding, LLC** in the amount of \$9,290.00 **for demolition and disposal of the building at 136 Salisbury Street.**

4 yes, 0 no, 3 absent
Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to reject the low bid from Matthews Bus for reasons of standardization and to accept the bid from **New York Bus Sales, LLC** in the amount of \$99,559.00 **for the purchase of (2) two twenty-four passenger school buses.**

4 yes, 0 no, 3 absent
Motion carried

Executive Session

none

Adjournment:

It was moved by Bonhotal, seconded by Hovey, to adjourn at 9:25 p.m.

4 yes, 0 no, 3 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: July 9, 2009

Regular Meeting: August 13, 2009

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk