

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** January 10, 2008

**Kind of meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Creg Ivison  
Brian MacVean  
Lynn Miller  
John Clark  
Mike Hovey  
John Clark  
Jean Bonhotal

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Maureen Shiel  
Joanne Shelmidine

**Board Members Absent:**

None

**CALL TO ORDER:**

Creg Ivison, Board President, called the meeting to order at 7:03 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

David Minney, Jeff Torch, Buffy Peterson, Karen Lambie, Ann Houghton of Sandy Creek Schools along with Mary McClusky and Kristen McCormack of Pemberton Associates conducted a presentation on Special Services.

**PUBLIC COMMENTS:**

None.

**AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by MacVean, seconded by Hovey, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the regular Board of Education Meeting held December 20, 2007.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

The approval of the Clerks and Treasurer’s Report for the period of November 1, 2007 – November 30, 2007.

The approval of the Extracurricular Report for the period of November 1, 2007 – November 30, 2007.

**APPROVAL OF SCHOOL PURCHASES:**

None.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

To approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to accept the **resignation of Theresa Barney** from her position of **Special Education 12:1:1 Aide** effective December 27, 2007.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to appoint **Edna Ridgeway** to the position of **Bus Aide** effective January 14, 2008 at her current rate of pay.

To approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to **permanently appoint Vernetta LaCelle** to the position of **Bus Driver** effective February 1, 2008.

**REPORTS:**

Board Committee Reports/Comments:

There were no updates to report on the Curriculum and Assessment (CDEP) subcommittee and its progress.

There were no updates to report on the Extra Curricular subcommittee and its progress.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates to report on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

Creg Ivison discussed the Oswego County School Board Association.

Stewart Amell presented the Superintendent’s Reports/Comments.

Sue Ann Archibee presented the Elementary School Principal’s Reports/Comments.

Joanne Shelmidine presented the Middle School Principal’s Report/Comments.

Maureen Shiel presented the High School Principal’s Reports/Comments.

**DISCUSSION ITEMS:**

Stewart Amell and Shelley Fitzpatrick discussed the Budget Liaison Committee Membership.

Maureen Shiel discussed the honors program.

Maureen Shiel discussed the 9-12 grading procedures.

Stewart Amell distributed an update on the Board of Education Goals.

**ACTION ITEMS:**

It was moved by Bonhotal, seconded by Clark, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve additions to the **2007-2008 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Miller, seconded by Hovey, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to have the **second reading and adoption** of the following policy: **4850 - Animals on School Property**.

5 yes, 2 no (Bonhotal, Soule), 0 absent

Motion carried

It was moved by Soule, seconded by Bonhotal, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent:

BE IT **RESOLVED** by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Sandy Creek Central School District, County of Oswego, State of New York, will be held at the Sandy Creek District Office Board Room in Sandy Creek, New York, on Tuesday, March 18, 2008 from 12:00 noon to 9:00 P.M., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the Syracuse Post Standard and the Salmon River News, newspapers having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be a least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Special District Meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING OF THE VOTERS OF THE SANDY CREEK CENTRAL SCHOOL DISTRICT

THE BOARD OF EDUCATION OF THE SANDY CREEK CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on January 10, 2008, a special meeting of the qualified voters of said School District County of Oswego, State of New York, will be held at the Sandy Creek District Office Board Room in Sandy Creek, New York, in said District, on Tuesday, March 18, 2008, between the hours of 12:00 noon and 9:00 P.M. prevailing time, for the purpose of voting upon the following proposition:

#### PROPOSITION

Shall the Board of Education of the Sandy Creek Central School District undertake a project consisting of (i) the acquisition and clearing of one parcel adjacent to the school campus (being Tax Map No.: 019-20-01-03, located at 136 Salisbury Street) and the construction of parking thereon and (ii) the construction of renovations and improvements to the Sandy Creek Central School, Sandy Creek Site, all to include furnishings, machinery and equipment, site work, architectural fees and other necessary costs incidental to such work (the "Project") and to expend therefore a total sum not to exceed \$3,150,000.00 which is estimated to be the total maximum cost thereof, and to pay for the costs of the Project by the levy of a tax which is hereby approved in the amount of \$3,150,000.00, subject to available State Building Aid (including Excel Aid), which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$3,150,000.000, and a tax is hereby voted to pay the interest on said obligations when due.

NOTICE IS GIVEN that pursuant to Section 2014 of the Education Law, personal registration of voters is required and no person shall be entitled to vote at said meeting whose name does not appear on the register of said District or who does not register as hereinafter provided, except a person who is otherwise qualified to vote and is registered under the provisions of Article 5 of the Election Law. The Board of Registration shall prepare a register for said special District meeting, except that the register prepared at the last annual meeting or election shall be used as the basis therefore, and shall include all persons who shall have presented themselves personally for registration and shall also include all persons who shall have been previously registered for any annual or special District meeting or election and who shall have voted at any annual or special District meeting or election held or conducted at any time within the four calendar years prior to the year in which such register is being prepared.

NOTICE IS FURTHER GIVEN that the Board of Registration will meet at the Sandy Creek District Office Board Room on March 11, 2008 between the hours of 12:00 noon and 4:00 P.M., prevailing time, to prepare the register of the District for said special District meeting, and any person shall be entitled to have his or her name placed upon such register at such place and time provided that at such meeting of the Board of Registration, he or she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said special District meeting to be held on March 18, 2008. Said register will be filed in the office of the District Clerk, in said District, and will be open for inspection by any qualified voter of said District on each of the five days prior to and the day set for the special District meeting, between the hours of 8:00 A.M. and 4:00 P.M., prevailing time, except Saturday and Sunday.

NOTICE IS FURTHER GIVEN, that qualified voters may obtain applications for absentee ballots from the office of the Clerk of the School District. Completed applications for absentee ballots must be received by the District Clerk of the School District no later than 5:00 P.M. prevailing time, on March 17, 2008, and must be received no later than 5:00 P.M., prevailing time, on March 11, 2008, if the absentee ballot is to be mailed to the voter. Completed applications received after 5:00 P.M. on March 11, 2008, will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the Office of the Clerk of the School District between the hours of 9:00 A.M. and 5:00 P.M. through Monday, March 17, 2008, except Saturday, Sunday or holiday.

NOTICE IS FURTHER GIVEN, that the proposition set forth on the voting machine labels shall appear as follows:

#### PROPOSITION

Shall the Board of Education (i) purchase and clear one parcel adjacent to the school campus (Tax Map No.: 019-20-001-003, 136 Salisbury Street) and construct parking thereon and (ii) make renovations and improvements to the Sandy Creek Central School, all to include furnishings, machinery and equipment, site work, architectural fees and other necessary costs and expend therefore not to exceed \$ 3,150,000.00 which is estimated to be the total cost thereof, and pay for the Project by the levy of a tax which is hereby approved in the amount of \$3,150,000.00, subject to available State Building Aid (including Excel Aid), which tax shall be levied and collected in annual installments and in anticipation of such tax, bonds and notes of the District are hereby authorized in the principal amount not to exceed \$3,150,000.00, and a tax is voted to pay the interest on said obligations when due.

7 yes, 0 no, 0 absent  
Motion carried

On motion of Soule, seconded by Bonhotal it is:

**RESOLVED** that the Sandy Creek Central School District Board of Education, hereby declares the Sandy Creek Central School District Board of Education as the lead agency for purposes of the State Environmental Quality Review Act and Regulations (SEQRA), associated with the capital project of demolition of one residential property to create additional parking areas for the District.

The Sandy Creek Central School District, acting as lead agency for purposes of the State Environmental Quality Review Act and Regulations concerning the proposed capital project regarding the demolition of a residential property to create additional parking areas, has considered the recommendation of Ashley McGraw, the District's architect, concerning such project in accordance with the Regulations established in 6 NYCRR Part 617 and more particularly 6 NYCRR 617.7 (b); and the District's architect having found that the new site improvements will add impervious surface area to the existing site, and that storm water run off created thereby will be managed by a new drainage facilities as part of the development of the parcel, and that the new 100 car parking lot will be well landscaped along the parking lot perimeter; it is

RESOLVED, that the Board declares such action to be an UNLISTED action within the meaning of the State Environmental Quality Review Act, and it is further

RESOLVED< that upon the recommendation of the District’s architect the Board finds that the addition of the impervious surface area to existing site and the resulting storm water runoff managed by a new storm water drainage will have no significant environmental impact (Negative declaration).

7 yes, 0 no, 0 absent  
Motion carried

**Executive Session:**

It was moved by MacVean, seconded by Soule, to go in to executive session for at 9:05 p.m. for a personnel matter, a contractual issue, and property acquisition issue.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Bonhotal, seconded by Soule, to return from executive session at 9:17 p.m.

7 yes, 0 no, 0 absent  
Motion carried

**Action Item:**

The Board of Education considering the information supplied to it regarding an employee of the Sandy Creek Central School District, on motion of Miller, seconded by MacVean, it is

**RESOLVED**, that charges be preferred against an employee of the Sandy Creek Central School District in accordance with Civil Service Law §75 and the employee be given notice of such charges. Jon Blechman is hereby appointed hearing officer. Because of the need to proceed expeditiously, request for proposals have not been made but it is noted that Mr. Blechman has the background and qualifications to serve as hearing officer and has acted in the past as hearing officer for other boards of education.

7 yes, 0 no, 0 absent  
Motion carried

**Adjournment:**

It was moved by Soule, seconded by Miller, to adjourn at 9:21p.m.

7 yes, 0 no, 0 absent  
Motion carried

**Future Board Meeting Dates**

Worksession Meeting: Thursday, January 24, 2008

Regular Meeting: Thursday, February 7, 2008

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk